SUMMARY OF GRANT EVALUATION PROCESS

The grant evaluation process involves multiple steps. The process is initiated by the receipt of an online grant application. Pending applications and accompanying information are gathered monthly for review. (View a copy of the Monthly Grant Review Schedule.) The review process includes a staff evaluation to ensure that the application provides adequate information and complies with the requirements set forth in the “Grants and Funding Guidelines”.

After the staff level review is completed and materials are prepared for review, applications are independently evaluated based upon the merits, potential impact, and alignment with strategic priorities by senior members of the ADF legal team, known as the Executive Legal Council (ELC). The ELC members make recommendations as to the amount of funding, if any, based on the amount requested, organizational resources, and target funding levels based on the nature and status of the litigation. The ELC consults with the CEO and/or the Board of Directors for final authorization.

The integrity of the grant review process requires strict adherence to the published guidelines, and compliance with the formal evaluation process. The guidelines are published to allow allies to understand the criteria used to evaluate and prioritize grant requests, and the procedural safeguards that have been implemented to allow for objective review of all requests so as to maximize alliance building.